# DEPARTMENT POLICY

## **All Programs**

The policies in this item apply to:

- All FIP, SDA and CDC groups.
- **FAP** groups whose benefit period ends after the month of the potential reinstatement.
- Medicaid groups whose eligibility ends the month of, or later than, the month of potential reinstatement.

# REINSTATEMENT REASONS

## **All Programs**

Reinstatement restores a closed program to active status without completion of a new application. Closed programs may be reinstated for any of the following reasons:

- Closed in error.
- Closed-correct information not entered.
- Timely hearing request.
- Redetermination packet not logged in.
- Hearing decision ordered reinstatement.
- Complied with program requirements before negative action date.
- DHS-1046 manually sent and due date is after the last day of the 6th month.
- Court ordered reinstatement.
- MAGI Medicaid 90 day passive renewals.

# STANDARD OF PROMPTNESS

## **All Programs**

Reinstatements due to an agency error must be processed within timeframes outlined in BAM 220 processing case changes. Reinstatements ordered as part of a hearing decision must be processed within timeframes outlined in BAM 600.

## FIP, SDA, RCA

Policy regarding the period for which an application form is considered valid is **not** applicable to reinstatements. However, if a redetermination was due or overdue at the time of closing or would have been due during the period the program was closed, complete the redetermination within 30 days of the date of reinstatement.

## PROGRAM BENEFITS

## **All Programs**

Bridges will determine eligibility and the amount of program benefits for the month of reinstatement and any months during which the program was closed, as if the program had not been closed. The client must update the application form if any changes occurred.

Initiate reinstatement by entering the date and reason for reinstatement on the Bridges program request screen, under individual information. Enter any changes in data collection before running EDBC and certifying the reinstatement. Once the reinstatement is certified, any and all benefits due to the client will be issued.

The eligibility begin and end dates for each program are determined by the policies indicated below:

- CDC BAM 115 and 220.
- MA BAM 210.
- FAP BAM 400 and BAM 406.

Reinstatements that exceed 12 months must be processed by MDHHS exceptions.

7-1-2016

BPB 2016-011

#### **NOTIFICATION**

## **All Programs**

Use a DHS-176 to inform the client when a request for reinstatement is denied.

### **LEGAL BASE**

#### **FIP**

MCL 400.6,.37,.67

#### **SDA**

Annual Appropriations Act Mich Admin Code, R 400.3151-400.3180

### CDC

Child Care and Development Block Grant of 1990 45 CFR Parts 98 and 99 Social Security Act, as amended

### MA

42 CFR 431.230,.231,.246,.250, 435.916(a)

### **FAP**

7 CFR 273.15(k) and (s),.17(a), (b) and (f)